

Fall Semester 2016

ADMISSIONS GUIDELINES **FOR INTERNATIONAL STUDENTS**

Seoul National University of
Science and Technology
(Office of International Affairs)

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<Application Forms>

- **Application Form (Form 1)**
- **Personal Statement/Study Plan (Form 2)**
- **Recommendation(Form 3)**
- **Financial Certification (Form 4)**
- **Agreement for Verification of Academic Record (Form 5)**
- **Checklist for Application Documents**

1. Admission Schedule

Application Procedure	Time Period	Notes
Online Application	Mar.14(Mon), 2016 ~May. 12(Thu), 2016	<ul style="list-style-type: none"> •Apply on the website (http://www.studyinkorea.go.kr) •Download application forms http://global.seoultech.ac.kr http://www.studyinkorea.go.kr
Application Submission (in person or via mail)	Mar. 14(Mon), 2016 ~May. 12(Thu), 2016	<In person> <ul style="list-style-type: none"> •Time : 09:00 ~ 16:00(weekdays only) •Place : Office of International Affairs Room 115(Building No.38)
		<Via Mail> <ul style="list-style-type: none"> •Office of International Affairs(Building #38), Seoul Tech, 232 Gongneung-ro, Nowon-gu, Seoul, 01811, Republic of Korea
Application Fee Payment	Mar. 14(Mon), 2016 ~May. 12(Thu), 2016	<ul style="list-style-type: none"> • Bank remittance (The depositor's name must be the applicant's name. Refer to p.9.)
Confirmation on Application fee payment	Mar.16(Wed), 2016 ~May. 16(Mon)2016	<ul style="list-style-type: none"> •Confirmation email will be sent.
Interview	Mid to Late Jun.	<ul style="list-style-type: none"> • Interview schedule will be informed by email.
Announcement of Admissions Decision	Early to Mid Jul.	<ul style="list-style-type: none"> • Notice on the website. (http://www.studyinkorea.go.kr)
X-ray Certificate Submission	Jul. 19(Tue), 2016 ~Jul. 28(Thu), 2016	<ul style="list-style-type: none"> • Refer to p.8.
Registration (Tuition Payment)	Late Jul. to Early Aug.	<ul style="list-style-type: none"> • Designated bank by SeoulTech
Classes Begin	Sep.1(Thu), 2016	

Please Note

- Please make sure to provide **accurate contact information** (email and telephone number) so that you can be reached concerning the submission of documents, interviews, announcements of admissions decisions, etc.
- **Applications are only processed after application fees are paid in full.**
- **Online application, submission of application documents and application fee must be completed by the deadline. If not, applicants will be rejected.**
- The venue for document submission is expected to draw large crowds close to deadline. To ensure proper handling of your case, please submit your documents as early as possible.
- The dates above are subject to change.

2. Admission Units

A. Undergraduate (Freshmen, Transfer)

(☎Phone : +82-2-970-Extension)

College	Major	Extension	Remarks	
College of Engineering	Department of Mechanical System and Design Engineering	6351, 6385		
	Department of Mechanical & Automotive Engineering	6334, 6303		
	Department of Safety Engineering	6372, 6382		
	Department of Materials Science & Engineering	6613, 6637		
	Department of Civil Engineering	6501, 6585, 6579, 6582		
	School of Architecture	Architectural Engineering Program	6551	
Architectural Design Program		6562, 6563	5years	
College of Information and Communication Engineering	Department of Electrical Engineering and Information Technology	6402, 6471		
	Department of Electronic and IT Media Engineering	6452, 6480, 6425, 6427		
	Department of Computer Science and Engineering	6707, 6721		
College of Energy and Biological Science	Department of Chemical and Biomolecular Engineering	6601, 6680		
	Department of Environmental Engineering	6623, 6683		
	Department of Food Science and Technology	6732, 6733		
	Department of Fine Chemistry	6682, 6689		
	Department of Optometry	6225, 6226		
	Department of Sports Sciences	6367, 6368	language exemption	
College of Art & Design	Department of Design	6667, 6678, 6650, 6652	language exemption	
	Department of Ceramic Arts	6618, 6676	language exemption	
	Department of Metalwork & Jewelry	6664, 6675	language exemption	
	Fine Arts	6635, 6640	language exemption	
College of Humanities & Social Sciences	Department of Public Administration	6489, 6490		
	Department of English Language and Literature	6377, 6378		
	Department of Creative Writing	6291, 6292	TOPIK level 6required	
College of Business & Technology	Department of Business Administration	Business Administration	6477, 6488	
		GTM(Global Technology Management)	7284	
	Department of Industrial & Systems Engineering	Industrial & Information Systems Engineering	6465, 6482	
		MSDE(Manufacturing Systems and Design Engineering) (English Track)	6932, 7277	Certificate of English Test required
		ITM(IT Management) (English Track)	7279	Certificate of English Test required

Please Note

- Applicants must apply to one desired college & unit (department) as listed above.
- All undergraduate programs are taught during day time.
- Architectural Engineering majors (for undergraduate applicants) are subdivided into Architectural Engineering (4-year course) and Architecture (5-year course).
- Names of departments and programs are subject to slight variation.

B. Master's / Doctoral / Combined Master's and Doctoral programs

Classify	Major	Extension	M.S.	Ph.D.	Combined	Note	
Graduate School (Day Time)	Mechanical Design and Robot Engineering	6351, 6385	o	o	o		
	Mechanical Engineering	6303	o	o	o		
	Safety Engineering	6372, 6382	o	o	o		
	Product Design and Manufacturing Engineering	6306, 6386	o	o	o		
	Data Science	6465, 6482	o	x	x		
	Materials Science & Engineering	6613, 6637	o	x	x		
	Automotive Engineering	6334, 6335	o	o	o		
	Civil Engineering	6501, 6585	o	o	o		
	Architecture	Architectural Engineering	6551	o	o	o	
		Architectural Design	6562, 6563	o	o	o	
	Electrical and Information Engineering	6471	o	o	o		
	Electronic Engineering	6452, 6480	o	o	o		
	Computer Science and Engineering	6707, 6721	o	o	o		
	Media IT Engineering	6425, 6427	o	x	x		
	Convergence Program of Biomedical Engineering and Biomaterials	6585	o	x	x		
	Convergence Institute of Biomedical Engineering and Biomaterials	Convergence Program of Biomedical Engineering and Biomaterials	6601, 6680	x	o	x	
		Program of New Materials Engineering	6613, 6637	x	o	x	
		Architecture Program	6551, 6562	x	o	x	
		Electrical and Information Program	6538	x	o	x	
	Department of Smart Manufacturing Systems	7277	o	x	x		
	Department of Interdisciplinary Bio IT Materials	Bio IT Program	6682, 6689	x	o	x	
		Electronic Engineering Program	6452, 6480	x	o	x	
	Chemical Engineering	6601, 6680	o	x	x		
	Environmental Engineering	6623, 6683	o	x	x		
	Food Science and Technology	6732, 6733	o	x	x		
	Fine Chemistry	6682, 6689	o	o	o		
	Industrial Design	6667	o	x	x		
	Visual Design	6650	o	x	x		
	Ceramic Arts	6618, 6676	o	x	x		
	Metal Arts & Design	6664	o	x	x		
	Fine Arts	6635	o	x	x		
	Business Administration	6477, 6488	o	x	x	Korean Language required	
	TESOL	6377, 6378	o	x	x	Korean Language required	
	Creative Writing	6291, 6292	o	x	x	TOPIK LEVEL 6	
	Optometry	6225, 6226	o	o	o	Korean Language required	
	Sports Science	6367, 6368	o	x	x		

Classify	Major	Extension	M.S.	Ph.D.	Combined	Note
Graduate School of Industry (Night Time)	Manufacturing Technology Convergence Program	6303	o	x	x	
	Disaster Safety & Fire Protection Program	6372	o	x	x	
	Global Project Management Program	6551	o	x	x	
	Convergence Program of Healthcare & Biomedical Science & Technology	6601	o	x	x	
	Management of Technology Program	6477	o	x	x	
	Civil Engineering	6585	o	x	x	
	Architecture	6551, 6562	o	x	x	
	Food Science and Technology	6732, 6733	o	x	x	
	Metal Art	6664, 6675	o	x	x	
Graduate School of Housing (Night Time)	Housing Environment Engineering	6551	o	x	x	
	Housing Production Engineering	6551	o	x	x	
	Housing Development and Management	6477, 6488	o	x	x	
	Housing Management	6562, 6563	o	x	x	
	Housing, Planning and Design	6562, 6563	o	x	x	
Graduate School of Railroad (Day Time)	Rolling Stock System	6792	o	o	o	
	Electrical and Signaling Engineering	6792	o	o	o	
	Railroad Construction Engineering	6792	o	o	o	
	Railroad Management and Policy	6792	o	o	o	
	Railroad Safety Engineering	6792	o	o	o	
Graduate School of Public Policy & Information Technology (Day Time)	Public Policy	6797	o	o	o	
	Industrial Information Systems	6797	o	o	o	
	Broadcasting & Communication Policy	6797	o	o	o	
	Digital & Cultural Policy	6797	o	o	o	
Graduate School of Energy & Environment (Day Time)	New Energy Engineering	6798	o	o	o	
	Energy and Environment	6798	o	o	o	
	Energy System Engineering	6798	o	o	o	
	Energy Policy	6798	o	o	o	
Graduate School of NID Fusion Technology (Day Time)	Nano • IT Fusion Program	6799	o	o	o	
	IT Design Fusion Program	6799	o	o	o	
	Broadcasting & Communications Fusion Program	6799	o	o	o	
	Design & Engineering Program	6799	o	x	x	

※ All doctoral programs and all combined master's and doctoral programs are taught during day time.

3. Number of Admissions (Supernumerary Application)

The available number of supernumerary seats shall be given on the basis of academic achievement

4. Eligibility for Application

- Applicants must meet Nationality, Academic and Language Requirements.

Type	Eligibility	Selection Process
Undergraduate Freshman Applicants	<p>(Nationality and Academic Requirements) Applicants must meet a or b.</p> <p>a. -Applicant and both parents must be non-Korean citizens. -Applicants must have completed or expect to complete high school prior to admission.</p> <p>b. -Applicant must be non-Korean citizen. -Applicants must have completed the primary & secondary (junior high and high school) education outside of Korea.</p>	Application Screening and Interview
Undergraduate Transfer Applicants	<p>(Nationality and Academic Requirements) Applicants must meet a or b.</p> <p>a. - Applicant and both parents must be non-Korean citizens. - Applicants must have completed at least two years of a degree program at a four-year university or completed(or expect to complete) 2-3 year community college.</p> <p>b. - Applicant must be non-Korean citizen. - Applicants must have completed the primary & secondary(junior high and high school) education and at least two years of a degree program at a four-year university or completed(or expect to complete) 2-3 year community college outside of Korea.</p> <p>※ Applicants must have completed at least 50% of their previous program's credits to qualify as a transfer student.</p>	Application Screening and Interview
Graduate Program Applicants	<p>(Nationality and Academic Requirements) Applicants must meet a or b.</p> <p>a. -Applicant and both parents must be non-Korean citizens. - Applicants must hold a Bachelor's degree(and Master's degree for Doctoral program).</p> <p>b. - Applicant must be non-Korean citizen. - Applicants must have completed the primary & secondary (junior high and high school) and also undergraduate education (and graduate education for Doctoral program) outside of Korea and hold a Bachelor's degree (and Master's degree for Doctoral program).</p>	Application Screening and Interview
Common requirements for all programs	<p>(Nationality and Academic Requirements) Applicants must meet a or b.</p> <p>a. Applicants must have obtained TOPIK level 3 or above</p> <p>b. Applicants must have completed Level 4(intermediate2) Korean Language Course of SeoulTech.</p> <p>※(Exceptions)</p> <ol style="list-style-type: none"> 1. Applicants to <u>English Track (ITM, MSDE)</u> are exempt from the Korean Language requirements, but must have obtained TOFEL iBT 80 (CBT 210, PBT 550), IELTS 5.5, TEPS 550 or above. Students from countries where English is an official language are also exempt from this English proficiency requirements. 2. Applicants to <u>the College of Art & Design of Undergraduate</u> are exempt from the language proficiency requirements. 3. Applicants to <u>Graduate School of Art & Design or Graduate School of Engineering</u> are exempt from the language proficiency requirements. 4. Applicants to the <u>Department (Major) of Creative Writing</u> must have obtained TOPIK Level 6. 	

- ※ **(Conditional Admission)** Applicants who do not meet the minimum requirements for Korean proficiency may be granted conditional admission. If granted conditional admission, the student will be required to enroll in Korean language program of Seoul Tech and to receive TOPIK Level 3 within a year or complete Level 4(Intermediate2) Korean language course of Seoul Tech. The Language program registration confirmation should be submitted after paying the tuition fee.
- ※ Korean citizens who hold dual citizenship are not eligible to apply as international applicants.
- ※ Master's (Doctoral) Program applicants who have received their entire education outside of Korea must have received their entire education until bachelor's (Master's) degree outside of Korea.
- ※ Seoul Tech does not generally acknowledge international schools located in Korea as foreign schools.
- ※ For some required classes, English track majors might have to take courses offered in Korean language.
- ※ The eligibility for application can be decided from the admission committee of OIA(Office of International Affairs) considering unusual cases and an applicant's individual circumstances.

5. Application Submission

A. List of Required Documents for Application

No	Required Documents	Undergraduate		M.S	Ph.D	Note
		Freshman	Transfer			
1	Application form(Form 1) * Check to apply Dormitory and Meal, Attach ID Picture	○	○	○	○	
2	Study plan and personal statement (Form 2)	○	○	○	○	
3	A letter of recommendation from a professor(Form 3)	▨	▨	○	○	
4	Official high school transcripts and graduation certificate.	○	○	▨	▨	Documents (4-7) must be certified by <u>Korean Embassy or Apostilled.</u>
4-1	Transcripts of elementary, middle and high school * Only for Applicants who have received their entire education outside of Korea, Not involving applicants whose parents are both foreign nationals	○	○	○	○	
5	Official undergraduate transcripts and certificate of enrollment (Graduation certificate if graduated from junior colleges)	▨	○	▨	▨	
6	Official transcripts, graduation certificate, and notarized certificate of bachelor's degree	▨	▨	○	○	
7	Official transcripts, graduation certificate, and notarized certificate of master's degree	▨	▨	▨	○	
8	Certificate of alien registration by Korea Ministry of Justice	○	○	○	○	
9	A copy of the applicant's passport and copies of both parents' passports (or other official document indicating their nationality)	○	○	○	○	
10	Official document indication parent-child relationship between the applicant and his/her parents (usually birth certificate) * Must be accompanied by a notarized English translation of Governments.	○	○	○	○	
11	Certificate of Household Register(only for Chinese, original certificate and a notarized English translation)	○	○	○	○	
12	Additional materials (portfolio, photographs of works, recordings of performances, etc.) * for applicants to programs in Art & Design Programs	○	○	○	○	
13	Score report of language proficiency (TOPIK Level 3 or above) or English Test Reports(iBT 80 or above)	○	○	○	○	
14	Supplementary materials if applicable (refer to p.9)	○	○	○	○	
15	Certificate of Entry and Exit issued by Korea Immigration Office (only for someone who has been in Korea or is in Korea at this moment.)	○	○	○	○	
16	Financial certification (Form 4)	○	○	○	○	
17	Certificate of bank deposits * Issued within past 3 months	○	○	○	○	
18	Agreement for verification of academic record (Form 5)	○	○	○	○	
19	Verification from the China Academic Degree & Graduate Education Development Center (for applicants who graduated from universities in China)	▨	▨	○	○	
20	A chest X-ray certificate for tuberculosis screening (refer to p.8)	Submit after enrollment				

- ※ All documents must be in **English or Korean**.
- ※ Documents in another language must be accompanied by a **notarized English translation**.
- ※ The name of sponsor (Form16) and the depositor's name on the certificate of bank deposit (form 17) should be the same.

B. Important Notes

1. All documents should be in English or Korean. Documents in another language should be accompanied by **a notarized English translation.**
※ When submitting the notarized documents, put the original ones right before the notarized ones.
2. **Original documents must be submitted.** Should they be unavailable, however, photocopies must be authorized by the originating institution before they are submitted.
3. Application documents must be submitted in the order of the list of required documents on page 6.
※ When submitting documents, put the "Checklist (p.23)" on the first page.
4. Transcripts and diplomas issued by non-Korean academic institutions must be verified and certified by the Korean Embassy in the applicant's country or in the applicant's country's embassy to Korea. If the institution is located in a member state that recognizes Apostille Verification, apostilled documents may be attached.
5. An enclosed letter of recommendation in the packet is permissible.
※ Recommendation Letter must be sealed in an envelope signed on the rear flap by the recommender.
6. Applicants who have not graduated at the time of application must submit a certificate of graduation within 15 days after their enrollment at Seoul Tech.
7. Transcripts and Certificates from Chinese universities MUST be accompanied by verification from the China Academic Degree & Graduate Education Development Center. Refer to the website <http://www.cdqdc.edu.cn>
8. All transfer applicants who have completed at least two years of a degree program at a four-year university must submit documentation that verifies that their current institution is equivalent to a four-year university.
9. The admissions staff reserves the right to require additional documents from the applicant, should a need arise to verify the authenticity of submitted materials
10. Be sure to make and keep photocopies of all completed forms. Submitted documents become property of Seoul Tech and will not be returned to the applicants.
11. Admissions scores remain undisclosed.
12. When students who completed their entire education outside of Korea and one or both of their parents are Korean apply for freshman undergraduate programs, each applicant is allowed to apply up to six times a year. Application received seventh or after in time sequence will be cancelled and also admission offer will be revoked.
13. Undergraduate transfer applicants and all applicants of Korean origin must submit the entire record of their Certificate of Entry and Exit issued by Korea Immigration. In cases of submission of false or unverifiable information (especially those resulting from multiple passport handling) or failure to submit all of the requisite records may adversely affect one's candidacy for acceptance.
14. If there is a problem with the document authenticity, eligibility, exam cheating, etc., admission will be revoked.
15. Those applicants who were previously admitted to Seoul Tech through international admissions and intend to apply to a Master's or Doctoral program are exempt from submitting the following: official certificates of graduation and transcripts from institutions outside of Korea. The applicants must submit the Certificate of Attendance or Graduation at Seoul Tech instead.

C. Supplementary Materials

1. Applicants to undergraduate programs

Records of tests and various awards attained in high school will be considered in the admissions decision if submitted.

- *The relevant country's qualifying test for high school graduation or university admission test:* British GCE A-Level, Japanese Admission Center Exam, Chinese Unified Exam, German Abitur, French Baccalaureate, etc.
- *Standardized tests and other indicators of academic achievement:* IB Diploma, IB Certificate, AP, SAT, AICE, AEA, etc. (Only the documents achieved before May. of 2016 is acceptable.)
- *Records of accelerated and rigorous coursework:* AP, IB, Honors, etc. (Only the documents achieved before May. of 2016 is acceptable.)
- *Official letter or other document* by the high school that indicates the applicant's class rank or percentile (if not stated in applicant's academic transcript)
- *Proof of language proficiency:* HSK, JLPT, DELF, ZD, DELE etc.

2. Applicants to graduate programs

- *Proof of language proficiency* such as HSK, JLPT, DELF, ZD etc.
- *Academic awards, certificates, test reports* (GRE, GMAT, etc.)

D. Additional Notes

1. Those who will stay at dormitory must submit a chest X-ray result for tuberculosis screening by email.

- The chest X-ray result must be taken after Jul. 2016.
- Submission Period: Jul. 19(Tue), 2016~Juln. 28(Thu), 2016.
- The x-ray result should be in Korean or English.

2. Medical Insurance for International Students.

All the international students should purchase medical insurance. Seoul Tech international students purchase medical insurance in group. If you already have medical insurance, you must submit the photocopy of the insurance certificate.

* Notice regarding Insurance will be given on orientation day.

E. Application Fee: 100,000KRW (US \$100)

- Bank Name : Nong-hyup (NH bank)
 - Account Number : 301-0079-6618-71
 - Beneficiary's Name : Seoul National University of Science and Technology
 - Swift Code : NACFKRSE
 - Depositor's Name : Applicant's Name(The depositor's name have to be the applicant's name)
- ※ If the depositor's name is different from applicant's name, application confirmation can be delayed.
- ※ Application will be completed only after application fees are paid in full.
- ※ **The International remittance charge is on each applicant's responsibility.**
- ※ Application fee is not refundable after the interview.

6. Admissions Criteria

Admissions decisions are based on the candidates' academic achievements, potential, his or her personal accomplishments as well as interviews. Applicants residing abroad may interview by telephone or online. (However, they may be exempt from interviews.)

7. Contact Information

Contacts

○ Office of International Affairs

- **Inquiry about Admission**

- **Address** : Office unit# 115, Bldg.# 38, Seoul National University of Science and Technology, 232Gongneung-ro, Nowon-gu, Seoul, 139-743, Republic of Korea

- **Tel** : +82-2-970-9220

- **Fax** : +82-2-970-9229

- **E-mail** : admission@seoultech.ac.kr

- **Website**

- Seoul National University of Science and Technology

- (<http://www.seoultech.ac.kr>)

- Office of International Affairs

- (<http://global.seoultech.ac.kr>)

- Study in Korea

- (<http://www.studyinkorea.go.kr>)

- **Inquiry about Korean Language Program**

- **Tel** : +82-2-970-9218

○ Inquiry about Scholarship

- **Undergraduate program**

- : Scholarship & Welfare Team of Office of Student Affairs

- **Tel** : +82-2-970-6053

- **Graduate program**

- : Office of Graduate School

- **Tel** : +82-2-970-6792~99

○ Inquiry about Course Enrollment

- Refer the contact number of each department on pages 2-4.

○ Inquiry about Housing

- Office of Dormitory

- **Tel** : +82-2-970-9142

- **E-mail** : hsy0219@seoultech.ac.kr

- **Website** : <http://dormitory.seoultech.ac.kr>

8. Tuition Fees (as of spring 2016)

○ Undergraduate

(Unit : won(KRW))

College		Total	
College of Humanities & Social Sciences		2,362,940(Approx.\$2400)	
College of Engineering, Energy & Biotechnology, Information & Communication Engineering		2,770,210(Approx.\$2800)	
College of Art & Design		2,815,710(Approx.\$2800)	
Architecture Program of School of Architecture		2,815,710(Approx.\$2800)	
College of Business and Technology	Global Business Administration	Business Administration	2,362,940(Approx.\$2300)
		GTM	2,362,940(Approx.\$3900) + 1,500,000 (Approx.\$1500, program fee)
	Industrial Engineering	Industrial & Information Systems Engineering	2,770,210(Approx.\$2800)
		MSDE/ ITM	2,770,210(Approx.\$2800) + 2,330,000 (Approx.\$2300, program fee)

※ Entrance fee and tuition fee are included.

※ Scholarship does not cover program fees.

○ Graduate

(Unit : won(KRW))

Graduate	Type	Total	
Graduate School	Master's Program	Engineering Programs Master's Program	3,540,000(Approx.\$3500)
		Humanities & Social Sciences Programs	3,280,000(Approx.\$3300)
		Art & Design Programs	3,500,000(Approx.\$3500)
	Doctoral Program	Engineering Programs	3,987,000(Approx.\$4000)
Graduate School of Railroad	Master's Program	Engineering Programs	3,579,000(Approx.\$3600)
	Doctoral Program	Engineering Programs	3,639,000(Approx.\$3600)
Graduate School of Public Policy & Information Technology	Master's Program	Humanities & Social Sciences Programs	3,359,000(Approx.\$3400)
	Doctoral Program	Humanities & Social Sciences Programs	3,419,000(Approx.\$3400)
Graduate School of Energy & Environment	Master's Program	Engineering Programs	3,579,000(Approx.\$3600)
	Doctoral Program	Engineering Programs	3,639,000(Approx.\$3600)
Graduate School of NID Fusion Technology	Master's Program	Engineering Programs	3,579,000(Approx.\$3600)
	Doctoral Program	Engineering Programs	3,639,000(Approx.\$3600)
Graduate School of Industry	4 Semesters Master's Program	Engineering Programs	3,135,800(Approx.\$3100)
		Humanities & Social Sciences Programs	2,715,800(Approx.\$2700)
		Art & Design Programs	3,195,800(Approx.\$3100)
	5 Semesters Master's Program (Night)	Engineering Programs	2,705,800(Approx.\$2700)
		Humanities & Social Sciences Programs	2,285,800(Approx.\$2300)
	Art & Design Programs	2,755,800(Approx.\$2800)	
Graduate School of Housing	Master's Program (Night)	Engineering Programs	2,705,800(Approx.\$2700)

※ Entrance fee is included.

※ The amount of fee is subject to change due to a studio laboratory, specific programs, etc.

9. Scholarships

- For the 1st semester only

Type	Requirement		Benefits
Undergraduate	TOPIK level 4 or TOEFL iBT 80 ¹ + Documents review result :Level B above		50% of Tuition fee
	TOPIK level 5or TOEFL iBT 90 ² + Documents review result :Level B above		Full Tuition fee
	TOPIK level 6or TOEFL iBT 100 ³ + Documents review result :Level A above		Full Tuition fee + Full Boarding fees (meals included)
Graduate	Graduate School	International Scholarship for Outstanding Students -Based on the candidates' academic achievements, Language Score, etc.	50 to 100% of Tuition fee
	Special Graduate School	•TOPIK level 4 or TOEFL iBT 80 ⁴ + Documents review result :Level B above	50% of Tuition fee + Full Boarding fee
		•TOPIK level 5 or TOEFL iBT 90 ⁵ + Documents review result :Level B above	50% of Tuition fee+ Full Boarding fee (Scholarships offered for TA or RA participants)
	Professional Graduate School	•Documents review result :Level A above or •TOPIK level 4 or TOEFL iBT80 ⁶ + Documents review result :Level B above	50% of Tuition fee+ Full Boarding fee
		•Documents review result :Level A above or •TOPIK level 5 or TOEFL iBT90 ⁷ + Documents review result :Level B above	50% of Tuition fee+ Full Boarding fee (Scholarships offered for TA or RA participants)

- ※ Screening Documents: Decisions of Screening Documents are based on the candidates' academic achievements, study plan, SAT, etc. as A(Excellent), B(Good), C(Average).
- ※ For graduate students, boarding fees will not be provided for single rooms.
- ※ The scholarship **does not cover entrance fee and program fee**. Therefore, even if you get a scholarship, an additional fee may be charged.
- ※ The requirements and Benefits are subject to be changed.

○After students' enrollment at SEOULTECH

Type	Requirement		Benefits	Note
Undergraduate	Freshman	GPA 2.0 above	50% of Tuition fee	<ul style="list-style-type: none"> • Must complete at least 12 credits without receiving an F grade, • Must have at least TOPIK level 4 (or above) or TOEFL iBT 80 (or above) or equivalent official English tests. • Boarding fees is for quad (four beds) room, and will be provided except vacation time.
		GPA 2.5 above	Full Tuition fee	
		GPA 3.0 above	Full Tuition fee + Full Boarding fees	
	Sophomore	GPA 2.5 above	50% of Tuition fee	
		GPA 3.0 above	Full Tuition fee	
		GPA 3.5 above	Full Tuition fee + Full Boarding fees	
	Junior ~ Senior	GPA 3.0 above	50% of Tuition fee	
GPA 3.5 above		Full Tuition fee		
GPA 3.8 above		Full Tuition fee+ Full Boarding fees		
Graduate	Graduate School	GPA 3.5 above	50 to 100% of Tuition fee	<ul style="list-style-type: none"> • Must complete 6 credits at least with C grades or above. • Scholarships offered for TA or RA
	Special Graduate School	GPA 3.7 above	50% of Tuition fee	
		GPA 4.0 above	50% of Tuition fee + Full Boarding fees	
	Professional Graduate School	GPA 3.7 above	50% of Tuition fee	
GPA 4.0 above		50% of Tuition fee + Full Boarding fees		

- ※ For graduate students, boarding fees (except single room) will be provided including vacation time.
- ※ **Scholarship does not cover program fee.**
- ※ The requirements and Benefits are subject to be changed.

¹TOEIC 780 / TEPS 557 / IELTS Band 6.0 / TOEFL iBT 80,PBT 550, CBT 213 or above.

²TOEIC 850 / TEPS 680 / IELTS Band 6.5 / TOEFL iBT 90, PBT 577, CBT 233 or above.

³TOEIC 900 / TEPS 780 / IELTS Band 7.0 / TOEFL iBT 100, PBT 597, CBT 250or above.

⁴ TOEIC 750 / TEPS 550 / TOEIC Speaking 140 / IELTS Band 5.5 / OPIc IM / TOEFL PBT 550, CBT 210, ITP 550 or above

⁵ TOEIC 750 / TEPS 550 / TOEIC Speaking 140 / IELTS Band 5.5 / OPIc IM / TOEFL PBT 550, CBT 210, ITP 550 or above

⁶ TOEIC 750 / TEPS 550 / TOEIC Speaking 150 / IELTS Band 5.5 / OPIc IH / TOEFL PBT 550, CBT 210, ITP 550 or above

⁷ TOEIC 750 / TEPS 550 / TOEIC Speaking 150 / IELTS Band 5.5 / OPIc IH / TOEFL PBT 550, CBT 210, ITP 550 or above

10. Dormitory

○ Housing Fee (as of spring 2016)

(Unit : won (KRW))

Room Options		Fee (Per 4 months)
Sung Lim dormitory male hall(Quad Room)		608,700(Approx.\$600)
Sung Lim dormitory female hall (Double Room)		752,800(Approx.\$740)
Sung Lim dormitory International hall	Single Room	1,637,000(Approx.\$1600)
	Double Room	1,106,100(Approx.\$1000)
	Quad Room	862,000(Approx.\$830)

- ※ Duration of Stay : Sep. 1 (Thu.), 2016 ~ Dec. 22 (Thu.), 2016 / (subject to change)
- ※ - Move-in date : From Aug.27 (Sat) /(subject to change)
 - Move-in time : 9:00 A.M. to 9:00 P.M. (Check in)
- ※ Select your room type preference on your application(p.17)
 - Although we try to allocate accommodation based upon your preferences, it is not always possible to assign your choice of room type.
- ※ There is no additional fee and the payment should be made in a lump sum.

○ Meal Fee (as of spring 2016)

(Unit : won (KRW))

Meal Plan	Fee (Per 4 months)
No Meal	-
14 meals per week	613,760(Approx.\$600)
21 meals per week	856,800(Approx.\$840)

- ※ Sung Lim dormitory male/female hall is not equipped with cooking facilities.
- ※ The fee should be paid in a lump sum and the meal plan you have chosen cannot be changed or cancelled after submitting the application.

○ Facilities

Category	Sung Lim Student Dormitory Male/Female Hall	Sung Lim Student Dormitory International Hall
In-room	Desk, Chair, Bookshelf, Bed, Wardrobe, Shoe Closet, Bathroom, Air Conditioner, Intercom	
	-	Microwave, Sink, Refrigerator, Washing machine, TV, Table
Common Area	Vending Machine, Water Purifier, Fitness Center, Study Room, Cafe, Table Tennis Room, Convenience Store	

11. Campus Map



서울과학기술대학교 캠퍼스맵



- 공간사랑채 53 Gonggansarangchae
- 남문 64 South Gate
- 다빈치관 39 Davinci Hall
- 다산관 2 Dasan Hall
- 대륙관 56 Daeryuk Hall
- 대학본부 1 Administration Bldg.
- 대학원 51 Graduate Schools
- 도예관 14 Ceramics Hall
- 무궁관 57 Mugung Hall
- 미래관 60 Mirae Hall
- 붕어방(연못) 11 Boongeobang Pond

- 100주년기념관 51 The 100th Memorial Hall
- 불암학사 4 Buram Dormitory
- KB학사 49 KB Dormitory
- 성림학사 48 Sunglim Dormitory
- 서울테크노파크(스마트하우스) 7 Seoul Technopark(Smart House)
- 수연관 38 Suyeon Hall
- 아름관 54 Areum Hall
- 여의관 40 Eoui Hall
- 여의천 12 Eoui Stream
- 여학원 38 Language Center
- NIT연합대학 7 NIT University

- 정문 18 Main Gate
- 종합운동장 63 Main Playground
- 중앙도서관 34 Central Library
- 중앙도서관 별관 35 Central Library Annex
- 창업보육센터 31 Business Incubation Center
- 제2창업보육센터 4 Business Incubation Center 2
- 창의문 61 Changeui Gate
- 창조관 8 Changjo Hall
- 창학관 3 Changhak Hall
- 청운관 6 Chungun Hall
- 체육관 55 University gymnasium

- 파워플랜트 10 Power Plant
- 제2파워플랜트 68 Power Plant 2
- 평생교육원 62 Continuing Education Center
- 프런티어관 32 Frontier Hall
- 하이테크관 33 Hi-Tech Hall
- 학군단 59 R.O.T.C
- 학생회관 57 Student Union Bldg.
- 제2학생회관 62 Student Union Bldg. 2
- 협동문 44 Hyupdong Gate
- 해성관 5 Hyesung Hall

- 18 Main Gate
- 63 Main Playground
- 34 Central Library
- 35 Central Library Annex
- 31 Business Incubation Center
- 4 Business Incubation Center 2
- 61 Changeui Gate
- 8 Changjo Hall
- 3 Changhak Hall
- 6 Chungun Hall
- 55 University gymnasium

- 10 Power Plant
- 68 Power Plant 2
- 62 Continuing Education Center
- 32 Frontier Hall
- 33 Hi-Tech Hall
- 59 R.O.T.C
- 57 Student Union Bldg.
- 62 Student Union Bldg. 2
- 44 Hyupdong Gate
- 5 Hyesung Hall

<Form 1>

Application Form for International Students (Fall2016)

*Please type or print clearly in English or Korean.

Application Category	<input type="checkbox"/> Undergraduate Freshmen <input type="checkbox"/> Undergraduate Transfer <input type="checkbox"/> Master's program <input type="checkbox"/> Doctoral program <input type="checkbox"/> Combined Master's & Doctoral				
Desired College/ Graduate School	Desired College/Graduate School in Seoul Tech		Desired Major	Desired major in Seoul Tech	
Information Personal	Name	English	Write your name exactly as shown in your passport		
		Korean	(If you have/ We will give you temporary Korean name based on your English name)		
	Passport Number		Date of Birth	mm/dd/yyyy	
	Alien Registration Number (If you have)		Gender	F / M	
	Place of Birth		Nationality		
	Cell Phone		Phone		
	Own Country's Address				
	Address	Write Postal Code (Address of getting a letter)			
	E-mail	Make sure O and zero.(Write number 0 to Ø) / Do not Write "qq.com"			
	Type	International Student			
Family Information		Father		Mother	
	Full Name				
	Date of Birth				
	Nationality				
Financial Guarantor	Name	Name of Financial Guarantor = Name on Certificate of Bank Balances		Relationship	Ex) Father, Mother
Proficiency Language		Korean		English	
	Test				
	Score/Level				
	Date of Acquisition				
	Registration Number				

Academic Information	Elementary School				
	School Name		Country		
	Phone #		F A X #		
	Grade	/	Dates Attended	~	
	Address				
	Middle School				
	School Name		Country		
	Phone #		F A X #		
	Grade	/	Dates Attended	~	
	Address				
	High School				
	School Name		Country		
	Phone #		F A X #		
	Grade	/	Dates Attended	~	
	Address				
	Undergraduate School (University)				
	School Name		Country		
	Phone #		F A X #		
	Grade	/	Dates Attended	~	
	Address				
Graduate School					
School Name		Country			
Phone #		F A X #			
Grade	/	Dates Attended	~		
Address					
Housing & Meal	Dormitory	<input type="checkbox"/> Yes <input type="checkbox"/> No			
	Room Type Preference	Building & Room Type		Preference	
		Sung Lim dormitory male hall Quad Room			
		Sung Lim dormitory female hall Double Room			
		Sung Lim dormitory International hall	Single Room (M/F)		
			Double Room (M/F)		
	Quad Room (M/F)				
※ rank the room types in order of your preference.(Refer to p.11)					
Meal Plan	<input type="checkbox"/> 21 meals per week <input type="checkbox"/> 14 meals per week (Breakfast, Lunch) <input type="checkbox"/> 14 meals per week (Lunch, Dinner) <input type="checkbox"/> 14 meals per week (Breakfast, Dinner) <input type="checkbox"/> No Meal				
Medical Insurance	Medical Insurance	<input type="checkbox"/> Purchase Insurance in Group <input type="checkbox"/> have Insurance ※ If you have Insurance, submit the certificate of insurance.			

SEOUL NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

Form 2: Personal Statement & Study Plan

REGISTRATION NUMBER

*Leave this box blank

Please type or print in English or Korean.
Please feel free to attach additional sheets if necessary.

ACADEMICS

Current or most recent school or institution attended

Entry Date (Expected) Graduation Date

School Address

Number & Street City/Town

State/Province Country ZIP/Postal Code

Applicant's Name Date of Birth

Desired College(Graduate School)

Desired Department(Major)

1. Personal Statement

The personal statement helps the university learn more about you as an individual beyond your grades and test scores, and other objective data. You should present your thoughts, ideas and views in a focused and convincing manner. Please write a statement in Korean or English. If needed, you may attach your statement on separate sheets.

Large empty box for writing the personal statement.

2. Study Plan

Please explain in some detail your purpose in studying at Seoul National University of Science and Technology and your plans for study. Be as specific as you can describe your academic interests and the curriculum you expect to follow in achieving your goals.

3. Required Signature

I certify that all information submitted in the admissions process – including the application, the personal essay, any supplements, and any other supporting materials – is my own work, factually true and honestly presented. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation or expulsion, should the information I've certified be false.

Applicant's Signature

Date

mm/dd/yyyy

SEOUL NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

Form 3:RECOMMENDATION

REGISTRATION NUMBER

*Leave this box blank

- **Please type or print in English or Korean.** This form is two pages in length.
- Mail the completed form to the following address by the application deadline:

Office of International Affair
Seoul National University of Science and Technology
232 Gongneung-ro, Nowon-gu, Seoul, 01811, Republic of Korea
Tel: +82-2-970-9220, Fax: +82-2-970-9229

• TO BE COMPLETED BY THE APPLICANT

- Complete this section and give this form with a stamped and addressed envelope to a recommender who knows you well.

Applicant's Name:

Current/Last School:

Passport No.:

Date of Birth (DD/MM/YY):

Proposed Dept./Program:

E-mail:

- | |
|---|
| <ol style="list-style-type: none">1. I request that this recommendation be treated confidentially by the officers and faculty members of SNUST.2. I waive my right of access to this recommendation.3. I take full responsibility for any falsity in the submitted materials.4. I hereby affirm that all the contained information is true and complete. |
|---|

Applicant's Signature

Date (DD/MM/YYYY)

TO BE COMPLETED BY THE RECOMMENDER

- We appreciate your candid evaluation of the named applicant and his or her capacity for success as a student in the proposed field of study. Your recommendation plays an important role in the admissions process. We will not evaluate a candidate's application until your recommendation is received.

Name: E-mail:

Title, Position and Institution:

Address:

Telephone:

How long have you known the applicant and in what context?

- Please rate the applicant by checking the appropriate box. Relative to other students you have known, how do you rate this applicant in terms of:

	Below average	Average	Good	Excellent	Top few ever encountered	No basis for judgment
Academic achievement						
Academic motivation						
Future academic potential						
Leadership / Influence						
Emotional maturity						
Written expression						
Oral expression						
Creativity/Originality						
Respect for differences						

Please comment on the nature and quality of the applicant's academic performance and potential and also about your impression of the applicant as a person. Is there anything else we should know about this applicant?

Recommender's Signature

Date (DD/MM/YY)

SEOUL NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

Form 4: FINANCIAL CERTIFICATION

REGISTRATION NUMBER

*Leave this box blank

APPLICANT'S INFORMATION

Name (English): _____
Family/Last () First () Middle (if any)

Salutation: Mr. Ms. Marital Status: Single Married Other

Proposed Dept./Program of Study: College/School: Dept./Major:

For each dependent accompanying you, please list the following information:

Name	Gender	Relationship to applicant	Date of Birth	Nationality

PLEASE READ CAREFULLY

- You and/or your sponsor are responsible for all educational and living expenses for the entire duration of your study at SEOULTECH. This includes the living costs of any accompanying dependents or family members.
- The minimum amount of funds that should be available is **US\$15,000** in the bank account(s) of you and/or your sponsor. If you are receiving a scholarship from an organization toward your studies at SEOUL TECH, please describe it under the sponsor information.
- Only the applicant him/herself or his/her parents can be the sponsor. (For graduate school applicants, the supervisor also can be their sponsor.)
- For your VISA issuance, additional certificates (certificate of employment/business registration, certificate of tax payment, etc.) will be required by the authorities.

SPONSOR INFORMATION

PERSONAL OR FAMILY SPONSOR

Name:

Relationship to Applicant: Occupation:

Address:

Tel:

Name of Bank: Tel/Fax:

Amount of Deposit: US\$

ORGANIZATION (Government, Educational Institution, or Official Agency)

Name of Organization:

Address:

Tel.: Fax: Amount of Financial Support: US\$

I certify that I have sufficient funds for the studies of above applicant at SEOUL TECH and the information provided on this form is accurate. I understand that any untrue or misleading information may result in the applicant's disqualification from further consideration.

Sponsor's Signature

Date (DD/MM/YYYY)

SEOUL NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY
Form 5: AGREEMENT FOR VERIFICATION OF ACADEMIC RECORD

REGISTRATION NUMBER

*Leave this box blank

By making application for admission to Seoul National University of Science and Technology, I hereby authorize administrator or other persons to confer with others to obtain and verify my credentials and qualifications as a provider.

I release from any and all liability all organizations or individuals who act in good faith and without malice to provide the information.

I consent to the release by any person to other institutions of all information that may be relevant to an evaluation of my credentials and qualifications and hereby release any such person providing such information of any and all liability.

Signature _____ Date _____

mm/dd/yyyy

Name _____

☐ Checklist for Application Documents

- Name :
- Desired Major :
- Application Category : Undergraduate Freshman / Undergraduate Transfer
 Master's / Doctoral / Master's and Doctoral combined
- Eligibility for Application : Applicants whose parents are both foreign nationals
 Applicants who have received their entire education outside of Korea

No	Required Documents	Undergraduate		M.S	Ph.D	Note
		Freshman	Transfer			
1	Application form(Form 1) * Check to apply Dormitory and Meal, Attach ID Picture					
2	Study plan and personal statement (Form 2)					
3	A letter of recommendation from a professor(Form 3)					
4	Official high school transcripts and graduation certificate.					Documents (4-7) must be certified by Korean Embassy or Apostilled.
4-1	Transcripts of elementary, middle and high school * Only for Applicants who have received their entire education outside of Korea, Not involving applicants whose parents are both foreign nationals					
5	Official undergraduate transcripts and certificate of enrollment (Graduation certificate if graduated from junior colleges)					
6	Official transcripts, graduation certificate, and notarized certificate of bachelor's degree					
7	Official transcripts, graduation certificate, and notarized certificate of master's degree					
8	Certificate of alien registration by Korea Ministry of Justice					
9	A copy of the applicant's passport and copies of both parents' passports (or other official document indicating their nationality)					
10	Official document indication parent-child relationship between the applicant and his/her parents (usually birth certificate) * Must be accompanied by a notarized English translation of Governments.					
11	Certificate of Household Register(only for Chinese, original certificate and a notarized English translation)					
12	Additional materials (portfolio, photographs of works, recordings of performances, etc.) * for applicants to programs in Art & Design Programs					
13	Score report of language proficiency (TOPIK Level 3 or above) or English Test Reports(iBT 80 or above)					
14	Supplementary materials if applicable (refer to p.9)					
15	Certificate of Entry and Exit issued by Korea Immigration Office (only for someone who has been in Korea or is in Korea at this moment.)					
16	Financial certification (Form 4)					
17	Certificate of bank deposits * Issued within past 3 months					
18	Agreement for verification of academic record (Form 5)					
19	Verification from the China Academic Degree & Graduate Education Development Center (for applicants who graduated from universities in China)					
20	A chest X-ray certificate for tuberculosis screening (refer to p.8)	Submit after enrollment				

※ Submit this checklist with required documents after completing online application through the website of Study in Korea (<http://www.studyinkorea.go.kr>).