SOONGSIL EXCAHNGE PROGRAM FACT SHEET

Office of International Relations at Soongsil University

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Website: intl.ssu.ac.kr, www.ssu.ac.kr

Academic Information

Academic Schedule
• Spring Semester: March 2 – Third week of June
• Fall Semester: September 1 – Third week of December

	Spring Semester (Semester 1)	Fall Semester (Semester 2)
Course Registration	Mid-February	Mid-August
Classes Start	March 2	September 1
Course Add/Drop	First week of March	First week of September
Course Drop	Third week of March	Third week of September
Midterm Week	Mid-April (Week 8)	Mid-October (Week 8)
Final Week	Mid-June (Week 16)	Mid-December (Week 16)
Transcript Issued	Early July	Early January
National Holidays	• Independence Day: March 1 • Children's Day: May 5 • Buddha's Birthday: April 4 on the Lunar Calendar (Often in May) • Memorial Day: June 6	• Chuseok: August 15 on the Lunar Calendar (Often in September/mid-October) • National Foundation Day: October 3 • Hangeul Day: October 9

Course Load
Students can take up to 19 credits per semester. Normally, one course is awarded 2 or 3 credits.

Courses
You can choose any undergraduate course regardless of your major unless there is a prerequisite requirement.

Courses in English
Approximately 15% of all courses are taught in English. There are several programs in which a large majority of the classes are taught in English: Lifelong Education, Christian Studies, English Language and Literature, Business Management and Media.

Asian Studies Program
The Asian Studies Program has been developed specifically with international students in mind. It is designed for students who are interested in learning or increasing their knowledge of Asian culture and history. These courses are offered at no extra cost. All courses are taught in English and are offered both Spring and Fall semesters. Upon completing a minimum of six courses, students, who have obtained a GPA of 2.5, will be awarded a certificate.

Korean Language Course
We offer leveled Korean language classes in the evening at no extra cost. These classes provide students with an excellent opportunity to improve their Korean language skills and understand Korean culture. They will help students understand and use familiar expressions in everyday situations, which will help them make real life connections in Korea outside of the classroom.

Credit Transfer

Credits earned at Soongsil will be transferred to the home university according to their rules and regulations.

Grading System

Letter Grade	Grade Point Value	Percentage	Description
A+/A0/A-	4.5/4.3/4.0	100-97/96-94/93-90	Excellent
B+/B0/B-	3.5/3.3/3.0	89-87/86-84/83-80	Good
C+/C0/C-	2.5/2.3/2.0	79-77/76-74/73-70	Adequate
D+/D0/D-	1.5/1.3/1.0	69-97/66-64/63-60	Marginal
F	0	59-0	Inadequate

Transcripts

Final grades will be available within one month of classes finishing. The official transcript will be mailed to the International Office at your home university.

Application Process

Application Periods

• Spring Semester: October 1 - November 15
• Fall Semester: April 1 - May 15

Application Procedure

The application process consists of two phases. Therefore, it is important for nominated students to be attentive to their emails throughout the application process.

Phase I.

1. Complete the following required documents and email them to the Office of International Relations within the application periods.
   Required Documents
   a. Nomination Form
   b. Application Form (With a current photo attached)
   c. Housing Application Form
   d. Official Academic Transcript
   e. Statement of Purpose
   f. Copy of Identity page of Passport
   g. Recent Color Photo
2. Once the application is received the student will receive confirmation of receipt via email.
3. 3 to 4 weeks after the application deadline, students will receive an acceptance letter with an information pack.

Phase II.

4. Complete the following required documents and email them to the Office of International Relations by application deadline: Spring Semester-February 1, Fall Semester-August 1
   Required Documents
   a. Arrival Information Form
   b. Medical Certificate
   c. Health Insurance Application Form (With an insurance certificate copy)

Housing

All exchange students are required to stay in accommodation arranged by Soongsil.

		Dormitory	Apartment
Location		• On-campus	• Off-campus • 7 apartments available • Located within a short walking distance from campus
Room Type		• Double room with bathroom • Quadruple room with bathroom and Kitchenette	• Each apartment has 3 rooms, 1 living room, 1 kitchen and 1 or 2 bathrooms.
Period of Stay	16 weeks	• Spring Semester: February 25 – June 21 • Fall Semester: August 28 – December 18	
	24 weeks	• Spring Semester: February 25 – August 17 • Fall Semester: August 28 – February 13	
	※ The exact check-in and check-out date may change. General check-in and check-out dates are as follows: • Check-in date: Three or four days before a semester start date • Check-out date: Saturday of the last week of a semester ※ Early check-in is possible depending on availability. The accommodation fee will be 16,500 KRW per night.		
Fee	16 weeks	• Doubles: 1,350,000 KRW/person • Quadruples: 1,150,000 KRW/person	• 1,200,000 KRW/person
	24 weeks	• Doubles: 2,000,000 KRW/person • Quadruples: 1,700,000 KRW/person	• 1,700,000 KRW/person
	※ All costs include utilities such as electricity, water, gas and internet service.		
Address		• Soongsil Residence Hall, Soongsil University, 369 Sangdo-ro, Dongjak-gu, Seoul, 156-743 (서울시 동작구 상도로 369 숭실대학교 레지던스홀)	• Sewon Villa, 504-13, Sangdo-dong, Dongjak-gu, Seoul, 156-881 (서울시 동작구 상도동 504-13 번지 세원빌라)
Website		http://ssudorm.ssu.ac.kr	

Application Process

a. Please send a dormitory application form along with the dormitory application fee of USD 30 (non-refundable).

b. After reviewing housing applications, we will announce the housing assignment results in late February for the Spring semester and in late July for the Fall semester. Please note that you might not be assigned to the housing of choice based on availability. However, every attempt will be made to meet the student's request.

Payment Procedure

You will need to pay a housing fee within the first week of the semester by wire transfer. We will inform students of the banking information and payment deadline the last week of February for Spring semester and August for Fall semester.

Visa (D-2-4)

Every student will need to obtain a student visa before coming to Korea. In order to obtain the visa, students need to apply for it at the Korean consulate near their own home. Please consult with the consulate as to the required documents. The following is a general list required documents for issuing a student visa.

> Required Documents
> • Application Form (www.hikorea.go.kr)
> • Passport
> • Certificate of Admission (This will be issued by Soongsil University.)
> • Proof of Financial Support (A bank statement or a scholarship certificate proving that you maintain a minimum balance or have a scholarship certificate to receive a visa)
> • Two color photos (3.5 cm x 4.5 cm)
> • Visa processing fee
> • Other documents required by the Korean consulate

Health Insurance

Health insurance is mandatory for all exchange students. You are required to have health insurance which covers the entire length of your stay in Korea. If you purchase health insurance through the International Office, it will cost approximately 140,000 KRW for 6 months and 200,000 KRW for 12 months.

Health Insurance Minimum Coverage

Accidental Death and Disability	50,000,000 KRW
Accident Hospitalization (in Korea)	10,000,000 KRW
Sickness Death	10,000,000 KRW
Sickness Hospitalization (in Korea)	10,000,000 KRW
Medical Reimbursement (Outpatient)	250,000 KRW
Medical Reimbursement (Prescription)	50,000 KRW
Personal Liability	10,000,000 KRW
Repatriation	10,000,000 KRW

Medical Certificate

It is important for students to make sure that all immunizations are up to date. Please submit the medical certificate completed by a physician.

Course Registration

We will send accepted students a course list at the beginning of February for the Spring semester and the beginning of August for the Fall semester. In principle, students are allowed to take any course offered at Soongsil regardless of thier major. The students should send a list of courses chosen by a designated date to the following e-mail address: siso@soongsil.ac.kr Further instructions will be emailed directly to students.

Arrival and Departure Date

We encourage students to book their flight according to housing check-in and check-out dates. Students on D-2-4 visa are asked to leave for their home countries within 30 days after a semester ends. If they do not abide by the rule, the Korean Immigration Office may regard them as an illegal alien.

Airport Pick-up Service

Airport pick-up service is available on designated dates, normally a few days before a semester starts. Students who cannot arrive on the designated dates will need to get to Soongsil University on their own.

• Dates

  ・ Spring semester –February 26, February 27

  ・ Fall Semester - August 28, August 31

• Departure Time: 7:00 PM

• Meeting Point: Exit Gate 3 on the arrival floor of the Incheon International Airport(ICN)

※ There are two international airports near Seoul: Incheon International Airport(ICN) and Gimpo International Airport(GMP).

Gym

	Jo Mansik Memorial Hall Gym	**Soongsil Residence Hall Gym**
Location	1st floor of Jo Mansik Memorial Hall	Basement floor of Soongsil Residence Hall
Operating Hours	• 08:00 – 20:00 (Weekdays) • 09:00 – 14:00 (Saturdays) • Closed in holidays	• 09:00 – 18:00 (Weekdays) • 09:00 – 14:00 (Weekends) • Closed in holidays
Fee	50,000 KRW/Semester	30,000 KRW/Semester
Notes		•Only for Soongsil Residence Residents

Monthly Cultural Activities

We plan monthly hands-on activities to get the most out of your stay and engage more in Korean culture and enjoy some of the best of Korea.

March/September	•Orientation/Welcoming Party	• Orientation/Welcoming Party
April/October	• Mini Olympic	• Movie Night
May/November	• Field trip to understand Korean culture	• Soongsil School Festival • Field trip to understand Korean culture
June/December	• Semester-end Party	• Semester-end Party

SISO (Soongsil International Student Organization)

Soongsil International Student Organization (SISO) will help all exchange students throughout the semester. 40 students will be advisors, helpers, and most importantly good friends to exchange students.

Expected Expenses for a semester at SSU

Accommodation	1,350,000 KRW/4 months (Dormitory double room)
Food and meals	400,000 KRW/month
Korean Health Insurance	25,000 KRW/month
Public Transportation	40,000 KRW/month
Leisure	150,000 KRW/month
Miscellaneous	45,000 KRW/month
Total	997,500 KRW/month

Useful Information

Visa

Korean Immigration Service www.hikorea.go.kr

Tour

Seoul Metropolitan Government english.seoul.go.kr

Visit Seoul (Seoul Metropolitan Government) www.visitseoul.net/en/index.do

Visit Korea (Korea Tourism Organization) english.tour2korea.com

Jeju Tourism Organization www.ijto.or.kr/english/

Transportation

Incheon International Airport www.airport.kr

Korean Railroad info.korail.com/mbs/english/index.jsp

Seoul Metro www.seoulmetro.co.kr/eng/

iPhone APPS

I Tour Seoul itunes.apple.com/us/app/i-tour-seoul/id360156429?mt=8

Subway Korea itunes.apple.com/us/app/subway-korea/id325924444?mt=8

Google Translate itunes.apple.com/en/app/google-translate/id414706506?mt=8

KakaoTalk itunes.apple.com/us/app/kakaotalk-messenger/id362057947?mt=8

Android APPS

I Tour Seoul play.google.com/store/apps/details?id=com.sto.android.client.itourseoul

Subway Korea play.google.com/store/apps/details?id=com.imagedrome.jihachul&hl=en

Google Translate play.google.com/store/apps/details?id=com.google.android.apps.translate

Keyboard play.google.com/store/apps/details?id=com.google.android.inputmethod.korean

KakaoTalk play.google.com/store/apps/details?id=com.kakao.talk&hl=en