

UNDERGRADUATE FACT SHEET 2023-2024

For ESIC UNIVERSITY

ViceChancellor for International Relations International Relations Office Director	Andrés, Gómez, Ph.D andres.gomez@esic.university +34914524160/+34663963167 Ms Xinyi Ying xinyi.ying@esic.university International.office@esic.university +34689307239
Outgoing Students Manager	Ms Yasmín Bermúdez yasmin.bermudez@esic.university og@esic.university
Incoming Students Manager	To be Appointed ic@esic.university

Available campus for Exchange program: Madrid (E MADRID232)

Academic Information for International Students: 2023-2024

Academic Calendar	Semester 1: 12 September – 22 December 2023*	Semester 2: 30 January - 19 May, 2024*
Examination Period	9 – 27 January 2024*	22 May, -9 June, 2024*
Academic Breaks	Winter break: 23 December 2023- 8 January 2024*	Spring break: 25-31 March 2024*
Extra Examination Period	20 June -20 July 2024*	20 June, 2024-20 July, 2024*

Application Documents	Application Documents to be sent by email to universities and be resent after completion via email	
Nomination Deadline	May 15 (Annual/Semester 1 students)	October 15 (Semester 2 students)
Application Deadlines	May 30 (Annual/Semester 1 students)	November 1 (Semester 2 students)
Orientation Meeting	TBA (Beginning of September)	TBA (End of January)

*Final Dates to be advised



Admission Process	<p>1-Reception of application documents (see below)</p> <p>2-Admission confirmed by invitation to Welcome & Orientation Day</p> <p>3-Admission certificates will be issued only upon request of students or universities, as well as visa certificate for nationals from outside the EU.</p> <p>4-Welcome Documents (Academic Calendar and Tentative Course Plan) are sent</p>
Application Documents	<ul style="list-style-type: none"> • ESIC International Application Form • ID Card/Passport photocopy • Student's Transcript of Records, • 1 ID Photograph accepted only format JPG. • Language Level Accreditation: Spanish (B2 or higher) and/or English (B2 or higher) <p>E-mail address to send scanned documents: ic@esic.university</p>
Exams	<p>Exchange students are entitled to take exam held at the end of each semester and resit exams held at the end of the academic year.</p> <p>No remote exams are going to be organized</p>
Transcript Of Records	<p>Transcript of records to be sent directly to universities 4 weeks after the official end of the corresponding examination period</p>

Grading system:

At ESIC, the grading scale is from 1 to 10. (5) Is considered the minimum pass mark.

GRADING SYSTEM	FAIL	PASS	SATISFACTORY	GOOD	VERY GOOD	EXCELLENT
ECTS	F	E	D	C	B	A
ESIC	(0 – 4,9)	(5 - 5,9)	(6 - 6,9)	(7 - 7,9)	(8 - 8,9)	(9 - 10)/MH

Accommodation:

	EU students	Non-EU students
Accommodation	ESIC University will provide Housing Guidance Support	
Insurance Requirements	Are covered by the European Health Card	Exchange students must have their own Private Medical insurance.
VISA	Do not need to apply for a Spanish visa. (From the European Union)	Have to check with the Spanish Embassy in their home country
Students With Disability Or Special Needs:	In case of students with special needs please confirm on the Application Form	