



FACTSHEET FOR EXCHANGE STUDENTS ACADEMIC YEAR 2024/2025

WAB'S INTERNATIONAL OFFICE

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01. INSTITUTIONAL INFORMATION

Name of Institution: Wroclaw Business University of Applied Sciences
Wrocławska Akademia Biznesu w Naukach Stosowanych (WAB)

Erasmus Code: PL WROCLAW12
PIC Code: 949581113
OID Code: E10102690

Postal Address: Wroclaw Business University of Applied Sciences
Wrocławska Akademia Biznesu w Naukach Stosowanych
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53-238 Wroclaw, Poland

Website: <https://wab.edu.pl/>
General Inquires: erasmus@wab.edu.pl

INTERNATIONAL TEAM



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02.ACADEMIC INFORMATION

STUDY PROGRAMMES

International students from partner institutions can apply for a programme according to their home university institutional agreements. Students may choose to attend **one-semester or one-year programmes** (with sending institution's permission).

Students may choose to attend programmes that are sent in advance in a separate excel file (for each semester separately).

LANGUAGE PROFICIENCY

English: an equivalent of B2 level minimum (CEFR) or a TOEFL or the home organisation must provide a student with the right certification for the required English level.

PROGRAMME SELECTION

Please note that **TOURISM** students are allowed to choose subjects from **MANAGEMENT**.

IT students are allowed to choose subjects from **MANAGEMENT**.

EUROPEAN CREDIT TRANSFER SYSTEM

The programmes are structured according to the **ECTS system**. One credit refers to the following estimated amount of work:

1 ECTS is approximately 25 / 27 hours of work produced by the student.

Lectures, assignments, and other forms of studies are all taken into consideration when the number of credits for each course is calculated.

ATTENDANCE

Attendance is **mandatory** and takes part in the courses' evaluation.

ASSESSMENT

An exam period is organized **at the end of each semester or the end of each module**.

In addition to the final examination, classes are assessed continuously (participation, projects, group and individual work, presentations, etc.).

Field projects usually require **written reports, sometimes accompanied by oral presentations**.

GRADING SYSTEM

Polish higher education institutions use a numerical grading system, with the **highest grade being 5 (A)**.

The minimum pass mark is 3 (E).

https://wab.edu.pl/wpcontent/uploads/2023/12/PO_LISH-GRADING-SYSTEM.pdf

TRANSCRIPT OF RECORDS

Every course and evaluation are recorded on the student's transcript issued approximately **6 weeks after the exam session**.

ORIENTATION

Mandatory Orientation Sessions are arranged twice a year taking place during the first week of the programmes (students are informed via emails about the meeting).



STUDY PROGRAMMES

The academic year is divided into 2 semesters:

TIME PERIOD

❄️ **WINTER/FALL SEMESTER:**
OCTOBER - FEBRUARY

☀️ **SPRING SEMESTER:**
the end of FEBRUARY –
the beginning of JULY

Mandatory teaching and examination periods are included on the above dates

03. NOMINATION / APPLICATION NOMINATION DEADLINES

NOMINATION DEADLINES:

May 15 (winter/fall semester)
November 15 (spring semester)

APPLICATION DEADLINES:

June 15 (winter/fall semester)
December 15 (spring semester)

EU students: Letter of Acceptance is issued and sent by email on a student's request.

Non-EU students: Letter of Acceptance is sent by email after providing the receiving institution with the right document (passport).



APPLICATION PROCEDURE:

STEP 1

Nomination Online by Home Institution (the forms will be sent to our partner universities in advance before the nomination process). Students cannot apply without being nominated.

STEP 2

Application must be done by students Supporting documentation shall be submitted by students via email to erasmus@wab.edu.pl :

- Learning Agreement (paper/digital) – filled with both universities data, dates of mobilities (according to what will be sent), the chosen subjects and signature of a student and sending institution.
- Identity Document (Passport for non-EU citizens)
- ID photo (300 DPI / HIGH: 295 /Width: 236)
- English Proficiency Statement (B2 minimum)
- For EU citizens: a copy of your European Health Insurance Card
- For non-EU citizens: a proof of International Health Insurance

04. PRACTICAL INFORMATION

ACCOMMODATION INFORMATION

Wroclaw Business University of Applied Sciences does not have on-campus housing or any dormitory. Below some useful websites (public and private dormitories):

- <https://studentdepot.pl/en/our-dormitories/dormitory-wroclaw/>
- <https://uni.wroc.pl/domy-studenckie/>
- <https://upwr.edu.pl/en/students/accommodation>
- <https://awf.wroc.pl/?lang=en>
- <https://www.milestone.net/apartments-wroclaw/>

CAMPUS FACILITIES

Located **in the good-commuted area**, surrounded by shops, parks and the shopping center.

The u has a **Wi-Fi access, intranet and online timetable systems, computer lab, and working spaces**. At WAB's premises is also university's canteen where students can buy something for lunch/dinner.

LIVING COSTS

Estimate of general living expenses per month (Euro):

RENTING PRICES:

- **a room in a student dormitory:** approx. up to EUR 300
- **a room in an apartment:** approx. up to EUR 450
- **a studio apartment:** approx. up to EUR 600

Please note that prices may vary depending on economic situation in Poland.

The current transport fares can be found here:

<https://www.wroclaw.pl/portal/nowy-cennik-biletow-mpk-od-1-stycznia-2021>

- **To buy reduced tickets** (with 51% discount) you need to have your student card (given to you at the organizational meeting)



VISA / IMMIGRATION

Non-EU Students: student visa **is mandatory.**

An invitation letter (Letter of Acceptance) is sent to all non-EU students after completing all of the required documents and providing with the right document (passport).

HEALTH INSURANCE

EU citizens must provide a copy of their European Health Insurance Card (EHIC) covering their whole stay in Poland.

Non-EU citizens must provide proof of International Health Insurance covering their whole stay in Poland.

05.WAB'S CALENDAR ACADEMIC YEAR 2024/2025

Academic year 01/10/2024 – 11/07/2025

Winter/fall semester: 01/10/2024 – 21/02/2025

Winter break: 21/12/2024 – 06/01/2025

Winter exam period: 03/02/2025 – 21/02/2025

THE WINTER SEMESTER IS COUNTED WITH THE EXAM PERIOD: 01/10/2024 – 21/02/2025

Spring semester: 24/02/2025 – 20/06/2025

Easter break: 17/04/2025 – 22/04/2025

Spring exam period: 17/04/2025 – 22/04/2025

THE SPRING SEMESTER IS COUNTED WITH THE EXAM PERIOD: 24/02/2025 – 11/07/2025

BANK HOLIDAYS (no classes):

- 01/11/2024 All Saint's Day
- 01/11/2024 Independence Day
- 01/01/2025 New Year
- 06/01/2025 Three Kings' Day
- 01/05/2025 The Labour Day

