

Dongguk University Exchange Program Factsheet



A. GENERAL INFORMATION			
Name of Institution	Dongguk University		
Country	South Korea		
Incoming and Summer/Winter School	Name of Unit	Office of International Relations	
	Name of Coordinator	Jongwoo Je, Jieun Park (Inbound, Summer)	
	Address	30, 1 gil, Pildong-ro, Jung-gu, Seoul, 100-715, Korea	
	Telephone	(+82)2-2260-3483 (Mr. Jongwoo Je) (+82)2-2290-1781 (Ms. Jieun Park)	
	Fax	(+82)2-2260-3878	
	Email	incoming@dongguk.edu (for general inquiries) sjkwon@dongguk.edu; mjclaire@dongguk.edu (for agreements and partnerships) jjw0410@dongguk.edu (for partner institutions)	
Outgoing and Summer/Winter School	Name of Unit	International Relations	
	Name of Coordinator	Minji Kim	
	Address	30, 1 gil, Pildong-ro, Jung-gu, Seoul, 100-715, Korea	
	Telephone	(+82)2-2260-3464 (Ms. Minji Kim)	
	Fax	(+82)2-2260-3878	
	Email	outbound1@dongguk.edu (for general inquiries) mjclaire@dongguk.edu (for partner institutions)	
Relevant Website	Institution	https://www.dongguk.edu/eng/main	
	Exchange program	https://www.dongguk.edu/eng/page/478	
General background	Dongguk University Seoul Campus Founded in 1906 15 Colleges 78 Undergraduate Programs 136 Graduate Programs		
Type of Institution	Private / Comprehensive University		
Location and Campus Map	https://www.dongguk.edu/eng/page/377		
Campus	Main Campus: Seoul Campus Bio-Medi Campus: Ilsan Campus (College of Life Science and Biotechnology)		
Student Enrollment (As of 2024)	Total no. of students	Undergraduate: 13,559	
		Graduate: 4,423	
	No. of international/exchange students	Around 2,292 / 429	
B. ACADEMIC INFORMATION			
Academic Calendar (Subject to change) (yyyy-dd-mm)	Information	2024-Fall	2025-Spring
	Semester starts	02/09/2024	TBA (beginning of March)
	Semester ends (Vacation starts) <small>*The semester could end later than the specified date if a professor wanted to make up for a missing class.</small>	13/12/2024	TBA (mid-June)
	Expected Orientation Date	TBA (within one week before the beginning of the semester)	TBA (within one week before the beginning of the semester)
	Residence Hall Check In	TBA (within one week before the beginning of the semester)	TBA (within one week before the beginning of the semester)
	Residence Hall Check Out	TBA	TBA

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Language of Instruction	English and Korean		
Course Information	※ Undergraduate Courses in English: https://nextsupport.dongguk.edu/unis/index.do?t=646E4D785A3034305A5778305A4568484F587058546C6C726233704E5A7A3039 ※ For graduate courses(in English) and Korean courses, please check sheet 3-6 (Spring 2024 & Fall 2025 Courses / Spring 2025 TBA). ※ Graduate students can take undergraduate courses as well. ※ We attached a list of English medium courses which is used for 2024AY since an official course list for 2025AY hasn't been released yet. Therefore, they are subject to change. The latest list will be available within a month before the semester begins. ※ Outside business, humanities and social sciences courses, number of English courses is very limited. Students from engineering, sciences etc. should have flexibility with the number and types of courses during their exchange period. ※ Film courses are mostly only open to the students from following major: Film, Cinema, Fine arts, Multimedia, Audiovisual, etc.		
Study Load for exchange students per Semester			No. of credits / Courses per semester
	Minimum study load		6 credits / 2 courses
	Maximum study load		18 credits / 6 courses
	※ Kindly guide your students with study load on your standard ※ In Dongguk University, the normal load for graduate students are 6-9 credits and undergraduate students are 15 credits. Please note that 18 credits is considered heavy work for exchange students, and it is difficult to fill up 18 credits. ※ Students participating in the Intensive Korean Language Program are advised to take less than 12 credits for the regular course work.		
C. APPLICATION			
English Proficiency Requirements	Students are not required to provide proof of English Test Result, however, at least they should be good enough to take courses taught in English		
GPA Requirements	2.5 out of 4.5 scale		
Online Application	Application Link will be sent to nominated students and home coordinators. Students should check their e-mails regularly to submit application on time. ※ Application is only acceptable during the following on-line application period, and late applications will not be accepted.		
Required documents to be uploaded	A copy of passport ID photo (a color photo of your face) Official Academic Transcript (in English) A copy of Insurance, English Proficiency test results(Optional)		
Nomination/Application Deadline	Semester	Nomination	On-line Application
	2024 Fall Semester	15-mai	30-mai
	2025 Spring Semester	15-nov	30-nov
	The nominations should be sent to the international office of Dongguk University by the coordinator of the partner university via Google Forms only. The link to the nomination will be sent to our partners at the end of March(for Fall semester exchange) and at the end of September(for Spring semester exchange). If you have not received a link for the nomination, please send an email to incoming@dongguk.edu .		
The admission letter will be sent to the students directly via email.			
D. ACCOMODATION			
Type of accommodation	<On-campus Housing> 1. If they apply for on-campus housing, they will be allocated to one of the three dormitories: <u>Namsan Residence Hall, Chungmu Residence Hall, and Pildong Residence Hall(for female students only)</u> . 2. The students cannot choose the dormitory to stay, and will be allocated to one of the three dormitories automatically depending on the circumstances. 3. Goyang Residence Hall is only for the college of Life Science and Biotechnology students who are going to study in Ilsan campus. 4. <u>The capacity of housing is very limited, we may not be able to assign rooms to all applicants.</u> 5. Students can choose to live at the On-campus housing or find their own accommodations(self-prepared place). 6. All students can live in on-campus housing only for a semester . Year-long exchange students must find their own housing for the second semester.		
Accommodation Fee	1,492,500KRW (as of Fall 2024, for four months)		
Application	Students can apply for on-campus housing through the application form.		
E. SCHOLARSHIP			
Global Korea Scholarship(GKS)	National scholarship program sponsored by the Ministry of Education, mostly for students from ODA nations. Our international office will choose the candidates and contact them after evaluating the candidates internally. Students cannot apply for GKS by themselves.		
F. MISCELLANEOUS			
ESTIMATED Living Expenses (for reference only)	Books	KRW 150,000 (per month)	
	Meal	KRW 500,000 (per month) * KRW5,000-KRW7,000 (per meal on campus)	

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	Local Public Transportation	KRW 50,000 (per month) (KRW1,200-KRW1,800 for one way trip by metro per times)
Fee	International Exchange Student Fee	KRW100,000/semester * Dongguk requires all exchange students to pay the mandatory International Exchange Student Fee upon their arrival * For year-long students, KRW100,000 will be charged for each semester. (for the first semester and KRW100,000 for the second semester - KRW200,000 in total.) * This fee also applies to all international exchange students from partner universities under bilateral agreements.
Student support service	Student Buddy Program (Dongguk BUD) DISSA (Dongguk International Student Support Association) - https://www.instagram.com/dongguk_international/	
Visa Application Procedures	<p>▶ Visa for Regular Educational Program (D-2) - All international students going to study in Korea should hold a student VISA (D-2). Students can apply and obtain the visa at the nearest Korean Embassy or Consulate in the country they reside or study.</p> <p>▶ How to apply for D-2 VISA - Applicant should submit required documents for D-2 VISA to an embassy or consulate</p> <p>▶ Required Documents A completed Visa application - A recent passport photo (3.5 x 4.5cm, colour photo) - Passport (Original) - Certificate of Admission (Official Letter from Dongguk University, Korea) - Certificate of the Current or Last School Attended - Documents proving Financial Affordability</p> <p>※ Students are advised to contact Korean embassy or consulate in their home country for more detailed information (additional documents may be requested by the embassy depending on the country)</p>	
Korean Language Program	<p>* Intensive Korean Language Program The course is very intensive which is held for 10 weeks (4hours every day). The tuition fees are originally KRW1,750,000 per quarter, but we give a 30% discount for exchange students who are in intermediate and advanced level for Korean Language(KRW 1,225,000 for Spring 2025). * Website : https://interlang.dongguk.edu/</p>	
Health Insurance	<p>Every exchange students who visit Korea must enroll NHIS; Korean National Health Insurance - Various benefits are available; dental and oriental treatment, health checkups, and pregnancy and childbirth-related medical expenses. - No action is required from students, as they are automatically subscribed to health insurance. - The reduction rate will return to 50% per year (from March 2023). - If students receive medical coverage equivalent to medical care benefits by foreign laws, from foreign insurance, or under the contract with their employer, they may apply for exemption from the subscription. * Website : https://www.nhis.or.kr/english/wbheaa02900m01.do</p> <p>It is required for exchange student to register health insurance in their home country and send a copy of the policy showing his/her name before their arrival. The documents must be accompanied with an English translation if it is not in English. The insurance plan should cover the medical expenses of death occurrences or getting handicapped.</p> <p>Please be advised that insurance should cover followings: - Accident Death/Permanent Handicap/Medical Expenses - Sickness Medical Expenses - Special Expenses (Medical Evacuation and Repatriation)</p>	